A. Log In to UNCGenie

1. Go to the UNCG home page: www.uncg.edu
2. Click on the text link ‘UNCGenie.’

3. Click on the text link ‘Enter Secure Area.’

4. Key in your nine-digit User ID number.
5. Key in your six-digit PINumber.
6. Click on the LOGIN button.
B. Access Your Registration Window Using UNCGenie

1. Click on the text link ‘Student & Financial Aid.’

2. Click on the text link ‘Registration.’

3. Click on the text link ‘Check Your Registration Status.’
Viewing Your Registration Access Window

B. Access Your Registration Window Using UNCGenie, continued . . .

4. Select a **Term** from the pull-down menu.
5. Click on the **Submit** button.

6. Review your registration status information. [Your registration window will show where ‘Date’ is printed.]

C. Exit UNCGenie

1. Exit the system by clicking on the text link ‘Exit’ in the top right corner of the screen.